

SHICKSHINNY BOROUGH
COUNCIL MEETING JANUARY 6, 2019
MINUTES

At 6:33 pm President Buchalski brought the Council Meeting to order following the closure of the Reorganization Meeting.

Rosalie Whitebread asked for the floor and handed in her office keys and Borough cell phone to Joseph Buchalski and asked for a motion to accept. She also requested a letter from secretary, Eleanor Molina, stating that these were turned in.

Candy Kruczek made a motion to accept/seconded by Jim Wido. Rosalie Whitebread abstained and all others voted yes. Motion carried.

President Buchalski introduced himself to the members of the community that were in attendance and welcomed all in the audience as well as stating that he was looking forward to working together with members of the community.

ASHBURN ASSOCIATES

No report

ENGINEER'S REPORT

Written report read.

Rosalie Whitebread made a motion to accept the engineer's report/seconded by Candice Kruczek. Motion carried by unanimous vote.

ZONING OFFICER'S REPORT

Written report provided and read by President Buchalski.

A motion to accept the zoning officer's report was made by Rosalie Whitebread/seconded by Kevin Kruczek. Motion carried by unanimous vote.

MAYOR'S REPORT

No report.

PRESIDENT'S REPORT

Several proposals were presented for future consideration from Peter's Consultants, Bassett Engineering, Assured Partners and JNK Hydrotest & Extinguisher. Council would like to consider engineering firm proposals at a future meeting.

A thank you was given to GTL Electric and Ed Sadowski for both donating their time for repairs to the Borough building and Borough trucks respectively.

Work was completed by TRA Electric to repair the street lights on West Union Street.

Exercise posts were installed by a boy scout volunteer near the Oak Street park. Rosalie Whitebread questioned whether or not this was Borough property and, in the process, found out that it does in fact belong to PA American Water. If this is the case then why is the Borough maintaining this property and cutting grass, etc. Beverly Moore, an audience member, stated this was the agreement with the Warrior

Trail was that the Borough would maintain these properties that access the trail. Research needs to be done to verify what the agreement was.

Fellows Street repair – Larry Frace contacted Lowery Construction to repair a drain on Fellows Street approved at a previous meeting. A date has not yet been scheduled for this repair.

QuickBooks was contacted regarding a billing issue. When the desktop version was installed in November 2018 the online version was never cancelled. This was discovered when the annual charge was received this past December. The issue was resolved; however, QuickBooks will only refund 2 months charges since they were never notified of the cancellation of the online product.

The Shickshinny Sewer Authority schedule of board meetings was distributed to all council members.

Rosalie Whitebread made a motion to accept the president’s report/seconded by Candy Kruczek. Joe Buchalski abstained and all others voted yes. Motion carried.

SECRETARY/TREASURER’S REPORT

Jim Wido made a motion to accept the 11/26/2019 work session minutes that were presented for approval/seconded by Candy Kruczek. Motion carried by unanimous vote.

Jim Wido made a motion to accept the 12/03/2019 council meeting minutes that were presented for approval/seconded by Candy Kruczek. Motion carried by unanimous vote.

Candy Kruczek made a motion to approve the bills paid in December 2019/seconded by Jim Wido. Motion carried by unanimous vote.

Jim Wido made a motion to accept the bank balances as of 1/19/2019/seconded by Candy Kruczek. Motion carried by unanimous vote.

A payment request in the amount of \$17,250.68 for C & D Waterproofing and Twin Oaks was presented for approval.

Candy Kruczek made a motion to approve/Seconded by Kevin Kruczek. Motion carried by unanimous vote.

A copy of the 2020 meeting schedule was given to all council members.

The CDBG DR Winter 2018 Contract Change Order from Jim Brozena in the amount of \$3,129.10 was tabled.

The December 2019 disbursement from United Garrison Fund in the amount of \$50,908.96 was received.

The 2020 Liquid Fuels allotment will be \$37,969.37 scheduled to be received March 1, 2020.

The secretary bond payment of 4 installments of \$843.76 has been paid off.

The payment of the 3rd installment of the PIRMA invoice of \$10,684.75 was presented for approval.

Rosalie Whitebread made a motion to approve payment/seconded by Candy Kruczek. Motion carried by unanimous vote.

Windows 10 installation needs to be approved.

Information and pictures were sent to LaBar's Docks in Dallas, PA for them to post the sale of the Borough's floating dock.

The Workman's Comp audit resulted in the Borough being invoiced an additional \$5,216.00.

A hydraulic elevator test needs to be completed. The cost will be \$550.00 which is not covered in our contract.

Kevin Kruczek made a motion to authorize this work/seconded by Jim Wido. Motion carried by unanimous vote.

A motion was made by Rosalie Whitebread to accept the secretary/treasurer's report/seconded by Candy Kruczek. Motion carried by unanimous vote.

OLD OR UNFINISHED BUSINESS

No old or unfinished business was presented.

CORRESPONDENCE RECEIVED

Luzerne County EMA Training and Exercise Plan for 2020.

PSAB training programs.

COMMENTS FROM AUDIENCE

EXECUTIVE SESSION

At 7:30 council went into an executive session to discuss personnel issues,

ADJOURNMENT

At 7:40 council returned from the executive session and the meeting was adjourned.

Respectfully,

Eleanor Molina
Secretary
Shickshinny Borough