

SHICKSHINNY BOROUGH
GENERAL COUNCIL MEETING MINUTERS
MARCH 3, 2020

The General Meeting of the Borough of Shickshinny Council was held on Tuesday, March 3, 2020 in the council room of the Shickshinny Municipal Building. President Joseph Buchalski called the meeting to order at 6:00 pm.

Per roll call, the following members of council were present: Joseph Buchalski, Jim Wido and Rosalie Whitebread. Kevin and Candy Kruczek arrived just after roll call.

President Buchalski led the reciting of the Pledge of Allegiance and welcomed all others in attendance.

Others in attendance included Secretary Eleanor Molina, Attorney William Burke, Zone Officer Larry Frace, Valerie Bigelow, Don Switzer, Nancy Beach, Kathy Llewellyn, Barry Belles, Jim Bach and Kevin and Holly Morris. Mayor Long was absent.

President Buchalski asked if there were any comments from the audience on agenda items. There were none.

ASHBURN ADVISORS

The following Historical Society contracts were presented for approval:

A motion was made by Rosalie Whitebread to approve the contract from Spotts Brothers Inc for plumbing renovations in the amount of \$12,500.00/seconded by Jim Wido. Motion passed by unanimous vote.

A motion was made by Rosalie Whitebread to approve the contract from Bob Curtin Electric for Electrical Construction in the amount of \$13,900.00/seconded by Jim Wido. Motion carried by unanimous vote.

A motion was made by Rosalie Whitebread to approve the contract from Jim Dzielak's Construction for General Construction in the amount of \$63,700.00/seconded by Candy Kruczek. Motion carried by unanimous vote.

No contract bids were received for HVAC work to be done and must therefore be re-advertised.

A motion to accept Ashburn Advisors report was made by Jim Wido/seconded by Kevin Kruczek. Motion carried by unanimous vote.

ENGINEER'S REPORT

No report provided by John Ackerman. John Ackerman had spoken with President Buchalski regarding the bid process for the LSA grant for W Union St and Glen Ave sidewalk repair. Advertising will be set for March 6, 2020 with a pre-bid meeting date of March 17, 2020. A selection can be made at the April 7, 2020 council meeting. All bid information will be on the Penn Bid internet site and available to any contractor wishing to bid.

ZONING OFFICER'S REPORT

Written report read by Larry Frace.

Council requested that Larry Frace provide council with an updated parking ordinance to be considered at the next work session.

They also requested that he obtain estimates for replacing the drain pipe on Irving Wolfe's property and drains on Baer and Crary Streets.

A motion was made by Candy Kruczek to accept the Zone Officer's report/seconded by Rosalie Whitebread. Motion carried by unanimous vote.

MAYOR'S REPORT

No report. Mayor Long absent.

PRESIDENT'S REPORT

A motion was made by Jim Wido to approve the Shickshinny Demolition Contract Winter 2018 Payment Request 3 in the amount of \$20,998.50/seconded by Kevin Kruczek. Motion carried by unanimous vote.

President Buchalski spoke to Jim Brozena regarding the property leases and should have information requested by the next work session.

A motion was made by Jim Wido to accept the President's Report/seconded by Kevin Kruczek. Motion carried by unanimous vote.

SECRETARY/TREASURER'S REPORT

The following motions/approvals were made on items presented:

A motion was made by Jim Wido to accept the minutes of the 1/30/2020 Work Session/seconded by Kevin Kruczek. Motion carried by unanimous vote.

A motion was made by Jim Wido to accept the minutes of the 2/4/2020 council Meeting/seconded by Candy Kruczek. Kevin Kruczek, Candy Kruczek, Jim Wido and Joseph Buchalski voted yes. Rosalie Whitebread objected to the statements regarding the \$2500.00 fee that Ashburn Advisors was waiving and stated that it should have stated that a new contract was requested by council indicating a \$0 amount at the advisement of Attorney Burke, the statement that ICU "reprogrammed" the surveillance system when it was a change of password code and that there was no answer obtained from Mocanaqua Fire Company regarding why the first payment for the Workers Comp renewal was so high. Other than those objections she approved the minutes.

A motion was made by Jim Wido to approve the bills paid and to be paid for the month of February/seconded by Candy Kruczek. Motion carried by unanimous vote.

A motion was made by Rosalie Whitebread to approve the bank balances as of 2/27/2020/seconded by Jim Wido. Motion carried by unanimous vote.

An invoice from Stell Enterprise in the amount of \$4,180.73 for repairs to N Susquehanna Ave on 9/25/2019 was presented for approval. Invoice was just received from Reilly Associates. Council

requested that additional information be gotten from Reilly Associates as to why the Borough is responsible for this invoice.

A motion was made by Jim Wido to table until further information can be received/seconded by Candy Kruczek. Motion carried by unanimous vote.

Jim Wido made a motion to approve the installation of an offsite backup system by Koala Computer on the secretary's computer/seconded by Kevin Kruczek. Motion carried by unanimous vote.

A motion was made by Jim Wido to approve a payment of \$3,090.00 to Mocanaqua Volunteer Fire Co for annual contracted services/seconded by Candy Kruczek. Motion carried by unanimous vote.

A motion was made by Jim Wido to approve payment of \$600.00 to C & M Sanitation for annual trash pickup/seconded by Candy Kruczek. Motion carried by unanimous vote.

The Shickshinny.org web site has been revised and updated. The web designer asked for council to review the site and if any changes or corrections need to be made, he will do so.

An invoice in the amount of \$506.00 was received from United Heating for repairs to the new boiler. They were called and stated that only the part was covered under warranty, not the labor. Bognet needs to be contacted to see if they will cover the labor charges.

A motion to table approval until Bognet can be contacted was made by Jim Wido/seconded by Kevin Kruczek. Motion carried by unanimous vote.

The AFG Police Pension audit was done and completed on 2/26/2020.

Applications are being accepted for a second round of the Hometown Heroes banner printing program. Applications are available at Five Mountain Hardware and American Legion.

The Liquid Fuels disbursement was received on 3/1/2020 in the amount of \$38,738.67.

A motion to accept the Secretary/Treasurer's report was made by Candy Kruczek/seconded by Jim Wido. Motion carried by unanimous vote.

OLD OR UNFINISHED BUSINESS

CORRESPONDENCE RECEIVED

Council approved the Street Department workers to attend LTAP training on April 9, 2020.

Updated EMA Training schedules were provided to council.

Rosalie Whitebread stated that the Street Department workers need to have access to the conference area of the Municipal Building to clean when the secretary is not in and requested that a key be placed in the lock box for them.

A motion to accept the Correspondence Received report was made by Candy Kruczek/seconded by Jim Wido. Motion carried by unanimous vote.

COMMENTS FROM AUDIENCE

Holly Morris asked if the Borough drug tests its employees. President Buchalski answered no. Attorney Burke stated that drug tests are not required by law.

EXECUTIVE SESSION

Council went into an executive session at 6:46 pm to discuss personnel matters and returned at 6:55 pm.

ADJOURNMENT

A motion to adjourn was made at 6:57 pm by Jim Wido/seconded by Candy Kruczek. All in favor.

Respectfully submitted,

Eleanor Molina

Secretary
Shickshinny Borough