

MINUTES OF THE MEETING OF THE BOARD OF THE SANITARY SEWER
AUTHORITY OF THE BOROUGH OF SHICKSHINNY

January 19, 2010

December 15, 2009:

Gilbert Gleco, Chairman of the board, called the monthly meeting for **December 15, 2009** to order. The following board members were present at roll call: Gilbert Gleco, Francene Tearpock-Martini, David Reider, Michael Steeber, and Barry Noss. Also in attendance Mary Beach, Secretary.

Reorganization of the board

Operator's Report:

A written report was presented.

Motion to accept the operators report by Mr. Noss 2nd Mr. Steeber. All were in favor. Motion passed.

Reading of the Minutes:

Mr. Noss questioned if all the money was in from SCI Retreat and Mr. Gleco stated that it was as far as he could tell.

Ms. Tearpock-Martini asked Mr. Gleco if he had the recording time of the surveillance system that she requested and he stated he did not.

Ms. Tearpock-Martini questioned regarding the dental insurance if the Authority had a responsibility to offer Cobra to the employees. Mr. Gleco stated it was never offered to the employees and felt they had no responsibility. Mr. Steeber suggested they check with Atty. Malak.

Motion to accept the minutes of the previous meeting by Mr. Steeber 2nd Mr. Noss. All stated Aye. Motion passed.

Bills for Approval:

Ms. Tearpock-Martini asked if a bill was received from Michael Daddio for doing payroll and it was stated no.

Ms. Tearpock-Martini questioned who authorized Mr. Daddio to do the payroll and Mr. Gleco stated that he did. Ms. Tearpock-Martini stated that she still believed it was a conflict of interest going forward and having him do an audit.

Mr. Gleco questioned the \$175.00 for Frank Crossin and it was stated for Mr. Gleco's bonding. Mr. Steeber felt that we could get a better rate from Thompson Ins. and Mr. Gleco stated he would stop and ask.

Ms. Tearpock-Martini asked how many man hours were spent on the gate and Mr. Gleco stated he didn't know because it was done a little bit at a time.

Motion to pay the bills by Mr. Steeber 2nd Mr. Noss. Roll call vote – Mr. Reider, Mr. Noss, Ms. Tearpock-Martini, Mr. Steeber, and Mr. Gleco; Yes. Motion Passed.

Old Business from December:

Mr. Steeber asked what the amount of the arrears were and it was stated \$17,000.00 which was down from the previous year.

The vacant homes were discussed and the possibility of going through the magistrate. It was decided that the Authority would continue to send late notices.

Motion by Mr. Steeber to approve the 2010 Holiday Schedule as listed 2nd Ms. Tearpock-Martini. All in favor aye. Motion passed.

Motion by Mr. Steeber to approve the 2010 Meeting Schedule as listed 2nd Mr. Noss. All in favor aye. Motion passed.

Motion to pay the bills by Mr. Noss 2nd Ms. Tearpock-Martini. Roll Call Vote – Mr. Reider, Mr. Noss, Ms. Tearpock-Martini, Mr. Steeber, Mr. Gleco; Yes. Motion passed.

Motion to accept the transfer of \$25,000 from the PLGIT Acct. to the General Acct. by Mr. Noss and 2nd by Mr. Steeber. Roll Call Vote – Mr. Reider, Mr. Noss, Ms. Tearpock-Martini, Mr. Steeber, Mr. Gleco – Yes. Motion passed.

The budget was discussed. It was decided to cancel the brown mat in the hallway at a cost of \$988.00 a year and the air freshener in the bathroom at a cost of \$911.00 a year from Cintas.

A discussion took place regarding SCI Retreat and the cost of breaks in 2009 costing approximately \$40,000.00 which will not be recouped until 2010. It was discussed possibly renegotiating the contract with SCI.

Mr. Reider suggested readjusting the profession fees which were over budget in 2009 by \$14,000. Mr. Gleco explained it was because Reilly had to do the study on the plant for upgrades. Mr. Reider suggested that perhaps the Authority would have a greater chance at grants from the government if SCI Retreat, Conyngham Twp., and Salem Twp all applied together. Mr. Steeber felt the burden fell upon the Authority and hoped that grants would be received and that would determine what the other municipalities would pay.

It was decided Mr. Gleco would bring in the engineer's Reilly Assoc. to the January meeting.

For the 2010 budget it was decided to increase insurance and utilities 10%, professional fees at \$15,000.00 and no raises would be given.

Motion: To advertise the tentative budget and meeting schedule for the year 2010 by Mr. Reider and 2nd by Ms. Tearpock-Martini. Roll call vote Mr. Reider, Mr. Noss, Ms. Tearpock-Martini, Mr. Steeber, Mr. Gleco; yes. Motion passed.

Ms. Tearpock-Martini questioned why the locks were changed and the secretary was never told or given a key. Mr. Gleco stated there were three investigations and the secretary would not get a key. Ms. Tearpock-Martini stated she had spoken with the Pa. State Police and there were only two investigations, the secretary was cleared. Mr. Gleco stated that he was going on the information given to the board by Attorney Malak.

Motion to adjourn Mr. Noss 2nd Steeber. All in favor Aye.

New Business:

State Ethics Commission statements need to be filled out by all board members.

Memo from the Mary Beach regarding Michael Daddio, Berkheimer, and Cintas.

Motion to Adjourn:

Next Scheduled Meeting February 16, 2010.